

Application for Approval of Contractor and Maintenance Providers

Please complete this form so that the Company is in a position to refer work to you.

The under signed hereby requests approval by *CoastManagement.net* as an "approved contractor." You hereby are authorized to check any references provided, to verify any information provided and to obtain a credit report on the applicant and its principals.

Contractor Name: _____

Name of Business: _____

License No.: _____

Address: (Place of business
not a P.O. Box) _____

Business Phone: () _____

Cell Phone: () _____

Fax: () _____

Email: _____

Form of Business: Corporation _____ Partnership _____ Individual _____

Tax I.D. No. or Social Security No. _____

Please attach the following:

1. Contractor License
2. Certificate of liability insurance - \$500,000 minimum
3. Certificate of Workers' Compensation Insurance
4. Certificate of Automobile Insurance - \$500,000 minimum

Pease indicate the type of work you are licensed to provide:

- Air Conditioning / Heating
- Asbestos Removal
- Backflow
- Burglar Alarms
- Carpeting
- Concrete
- Concrete Gridding
- Drywall
- Electrical
- Elevators
- Fencing
- Fire Alarms
- Gates-Electronic
- Gutters and Downspouts
- Handyman

- Intercoms
- Landscaping
- Masonry
- Mold Abatement
- Painting
- Paving
- Plumbing
- Roofing
- Sheet Metal
- Surveillance Cameras
- Swimming Pools
- Tile
- Tree Trimming
- Waterproofing
- Welding

Other Wood Floors

Areas you service:

- | | |
|--|---|
| <input type="checkbox"/> All of Los Angeles County | <input type="checkbox"/> San Gabriel Valley |
| <input type="checkbox"/> All of Ventura County | <input type="checkbox"/> Santa Monica |
| <input type="checkbox"/> Conejo Valley | <input type="checkbox"/> Simi Valley |
| <input type="checkbox"/> Malibu | <input type="checkbox"/> South Bay |
| <input type="checkbox"/> San Fernando Valley | <input type="checkbox"/> West Los Angeles |

Client References
(Prefer Property Owners or Property Management Companies)

1. Name _____
Address _____

Their Business Phone () _____

Work Completed _____

2. Name _____
Address _____

Their Business Phone () _____

Work Completed _____

3. Name _____
Address _____

Their Business Phone () _____

Work Completed _____

4. Name _____
Address _____

Their Business Phone () _____
Work Completed _____

Please answer the following questions:

Are you related to anyone at *CoastManagement.net* Yes No

Have you done work for *CoastManagement.net in the past* Yes No

CoastManagement.net endeavors to do business with licensed and insured contractors who do high quality work. We are seeking long term relationships. The company currently manages nearly 50 properties in Los Angeles and Ventura Counties and we are continuing to expand. Any contractor offering a kickback to any of the company's Property Supervisors will be immediately removed from our list of approved contractors.

Please note that invoices submitted to the company for payment must be:

1. Billed to the client (property owner), care of the company. For example:

ABC Homeowners Association
c/o *CoastManagement.net*
30343 Canwood Street Suite 203
Agoura Hills, CA. 91301

Invoices billed to the company (as opposed to the client) are subject to being returned for correction. If returned, they will be processed with the next group of invoices for the subject property.

2. If applicable, an hourly billing rate and the number of hours billed.
3. Include a date and an invoice number.
4. Except for small parts that are kept in your inventory, original invoices for materials should be included.

In consideration of being approved as an "approved contractor," you hereby agree to the following:

1. To carry comprehensive liability insurance of at least \$500,000 at all times that work is being done for the company and/or any of its clients, and
2. To indemnify, defend and hold *CoastManagement.net* and/or any of its clients harmless from all damages, costs, expenses, attorney's fees, liabilities or claims which may arise by reason of and during the undersigned performance of his or her work.

Invoices are generally paid within 15 days of receipt assuming all work has been performed in a

satisfactory manner. While not required, providing a self-addressed envelope will assure faster processing.

Page 3

Submitted by:

Date: _____

Signature

Print Name

Thank you

CoastManagement.net

A California Corporation

30343 Canwood Street, Suite 203

Agoura Hills, CA 91301

(818) 991-1500 (818) 991-5077 fax

CoastManagement.net

HOAQandA.com

LegalSeminars.net

Page 4